

Kinross Community Council
Tuesday 22nd April 2025 at 7.30 pm
Masonic Hall, Muirs, Kinross

Action Note

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| Present: | CCLr D West (Chair), CCLr W Freeman, CCLr D MacKenzie, CCLr A Vaughan, CCLr C Willsher, CCLr C Collins, CCLr L Mckay, CCLr S Sharp |
| Ward Councillors: | CLr R Watters, CLr D Cuthbert and CLr N Freshwater. |
| In attendance: | Police Scotland Lesley Ann Cassidy, Greenspace Team Leader, Grow Wild, PKC (item 5) Rami Okasha, Chief Executive, CHAS, Kinross (item 6) Mrs C Aird (Minutes) |
| Members of public: | 6 approx. |

1. Welcome, introductions, Chair's update – David West

CCLr West welcome everyone to the meeting, particularly Lesley Ann Cassidy Greenspace Team Leader and her colleague from Grow Wild, and Rami Okasha from CHAS.

2. Apologies for absence

Apologies for absence had been received from CCLr M West, CCLr E Gilmour and CLr W Robertson.

3. Declaration of interest

No declarations of interest were noted.

4. Police Scotland Report

Discussion: Copies of the latest Police report were available to those attending. It was noted that, since the last meeting, 61 calls had been received, with 11 crimes recorded. There were two crimes of note – a failure to stop/report an accident (Sandport, Kinross) and vandalism to car door (Simpson Wynd), both of which are subject to a live investigation. Speeding issues continue to be added to the matrix. With regard to alleged issues of men filming in playparks in the area, Police representatives advised that they had not received any reports of this but asked the community to report any such issues and they will be fully investigated.

In response to a question relating to the closure of Burleigh Sands car park, Police representatives advised that they had been advised of this closure but were unaware of when this would be happening, or whether this was a temporary or permanent. Police Scotland have requested a meeting with Nature Scotland to discuss this further, although it was noted that Burleigh Sands is outwith the KCC boundary.

Decision: None required.

ACTION: Community to continue to report any issues.

5. Grow Wild

Discussion: A presentation was made by representatives from PKC with regard to the Grow Wild opportunity within Kinross (copy of presentation attached). The presentation gave background information on the project, along with details of rollout site changes, guidance, tree planting and working with communities. There were a number of questions from the audience relating to grass cutting, drain issues, job vacancies and Davies Park, which were all answered on the evening. CClr McKay left the meeting

Decision: CClr West thanked Lesley Ann and Susan for their presentation and advised that any questions from Councillors, or members of the public, should be emailed to LAcassidy@PKC.gov.uk

ACTION: Copy of presentation to be sent to KCC and included with minutes.

6. Rachel House Redesign

Discussion: CClr West introduced Rami Okasha, Chief Executive, CHAS, who was attending the meeting to update KCC on the redesign of Rachel House and the fundraising campaign. Mr Okasha gave some background information on CHAS and Rachel House, explaining that it was no longer fit for purpose, hence the fundraising campaign which has begun. It was also noted that whilst the work was being undertaken at Rachel House, the patients and their families would need to be cared for in temporary accommodation and CHAS were speaking to NHS Fife, Tayside and Forth Valley to see if they had any suitable premises. CClr C Collins commented that a care home in Bridge of Earn had recently closed and wondered if that may be suitable. Mr Okasha thanked CClr Collins for this information.

Mr Okasha advised that the fundraising campaign had raised around half of the total amount required, and commented that there had been significant contributions from local business, but he was here to ask the community to continue to help support and fundraise for CHAS.

Decision: None required

ACTION: Advise CHAS of possible alternative accommodation and support the fundraising campaign in any way possible.

7. Minutes of meeting held on 25th March 2025 and matters arising

Discussion: Minutes of the March meeting were not approved due to the number of gaps with regard to who raised items, and the wording of the CAP discussion. The minutes would be discussed and approved at the May meeting

Matters arising were updated and minutes will be updated accordingly.

Decision: CClr West asked everyone to review the March minutes and provide comments/amendments to the Minute Secretary as a matter of urgency. CClr McKay returned to meeting

ACTION: All CC members and Minute Secretary.

8. Developing the Community Council – assigning roles and responsibilities

Discussion: CClr West advised that recruitment to the vacant roles of KCC Treasurer and Secretary was required and asked if there were any nominations. CClr W Freeman nominated CClr L McKay for the role of treasurer, and CClr West advised that CClr M West had emailed to advise she would like to stand for this vacancy also.

In respect of the Secretary role, CClr West advised that CClr A Vaughan had stepped forward to volunteer. Both roles were proposed by CClr D West and seconded by CClr C Collins.

CClr West also advised that there was a form being circulated in respect of community councillors specific areas of interest, and this would be discussed at the next meeting.

Decision: After a vote, CClr M West was appointed as Treasurer (5 votes to 3 votes). There were no other nominations for the role of Secretary, so CClr Vaughan was appointed.

ACTION: CClr Freeman (as CClr D West indicated he could not be a signatory as the treasurer lives in the same house) will continue to be a signatory. CClr Freeman will add CClr M West and CClr Vaughan to the signatories and also give them access to the KCC bank account.

It was agreed that two signatories out of three would continue to be required for any purchases/payments.

CClr Freeman is to give email access to CClr Vaughan.

9. Community Action Plan Update

Discussion: CClr West advised that he had investigated information available regarding the CAP, as requested at the previous meeting and thanked CCllrs McKay and Vaughan, as well as Cllr D Cuthbert for their contribution which had been combined and emailed out to members.

He was pleased to note that the leaflets were currently being printed and that the survey would be undertaken in May.

He made the following clarification for the record

The Grant application was made in the name of the Community Council. It had been awarded to the community Council and the CC would be responsible for claiming the monies against the £5000 grant.

The steering group was not a constituted body, had no bank account and therefore the CC needed to know what the expenditure was and when it was to be expected. The CCs treasurer therefore had to be involved in the steering group.

There was discussion around membership of the steering group (currently KLEO, CHAS, CCllrs Freeman and McKay, Kinross Partnership and Cllr R Waters), where CClr West proposed KCC be represented by CClr M West in her role as Treasurer and CClr Freeman. CClr MacKenzie suggested that there be three KCC representatives on the steering group - CCllrs Freeman and McKay, along with CClr M West. Cllr R Watters felt it was important for the two original CC members to remain on the steering group, as they had undertaken a lot of the work with regard to the CAP.

CClr McKay asked whether there would be a conflict of interest between CClr M West in her role as KCC treasure and CClr D West as Chair. Under the constitution this is allowed, however, they cannot both be signatories.

Cllr McKay stated that volunteers are sought to complete the CAP surveys in 14 areas of Kinross. She would be grateful for any support from KCC members and anyone else who could help. Cllr Vaughan complimented Cllrs McKay and Freeman for the work they had done with regard the CAP. He felt that communication could have been better previously but that has improved now. There was also appreciative support given from a member of the public.

Decision: Cllr M West to join the steering group.

Four members of KCC have been recruited to represent KCC at a Stakeholder interview, which is another element of the CAP process. The members are D.West, A.Vaughan, C.Willsher and D.Mackenzie, meeting details tbc.

There will be a training session for survey volunteers next Tuesday 6.00pm at the Kinross Day Centre.

10. Planning Matters

(a) Applications Validated

25/00468/FLL – Installation of flue at 1Ladeside, Kinross, KY13 ORD

25/00489/FLL – Erection of spinning facility and associated works at Todd and Duncan Ltd, Lochleven Mills, High Street, Kinross, KY13 8DH

25/00439/FLL – Extension to dwellinghouse at 49 Springfield Park, Kinross, KY13 8QT

25/00339/CLP – Alterations (proposed) at 83 Lathro Park, Kinross, KY13 8RU

(b) Applications Determined

24/01443/FLL – Alteration and extension to mixed use boathouse to form bar/restaurant/café/events space, erection of firepit both, relocation of public toilets, erection of windbreak screens to outdoor seating area and other associated works at Loch Leven Fisheries, Pier Road, Kinross, KY13 8UF (**APPROVED**)

25/00187/FLL – Extension to dwelling house at The Woodlands, Hatchbank Road, Kinross, KY13 0LF (**APPROVED**)

25/00339/CLP – Alterations (proposed) at 83 Lathro Park, Kinross, KY13 8RU (**APPROVED**)

(c) Other Planning Matters

None

11. Reports from PKC Councillors

Cllr N Freshwater advised that there was a meeting arranged for the next evening with regard to Intensive Support Provision at KHS. Cllr West confirmed that Cllr Mackenzie was attending the meeting, in a personal capacity, and had also offered to represent KCC. An update would be provided in due course. Cllr West commented that he may also attend.

Cllr Waters advised that a reporter had now been allocated to the flood protection scheme issue and was currently gathering evidence. The local inquiry/hearing has been delayed (? to June) and

he was currently waiting on a response as to whether members of the public can watch the inquiry. The results of the inquiry will be presented to the most appropriate committee once the reporter has made their decision. This could be the Climate Change committee in August, or possibly the full PKC meeting in September.

Cllr Cuthbert advised that he had met with the PKC Chief Executive recently and again raised the issue of road safety. Whilst there is a policy in place in PKC, a number of issues have not been resolved due to other priorities, e.g., 20 MPH zones, pavement parking. However, he advised that the Chief Executive had agreed to look at the current policy and also at outsourcing some of the repairs/issues in order to reduce the time to resolve issues.

A member of the public raised an issue with cars using the path in Davies Park and Cllr Watters advised that a bollard was supposed to have been installed (it hasn't) and therefore agreed to follow this up with PKC.

ACTION: Cllr R Watters

There was also a concern raised with regard to the work recently completed by SGN in Leven Place, and Cllr Cuthbert advised that this should be reported via [mypkc](#) and should include photographs.

With regard to the issue of the traffic lights to be installed by Persimmon Homes, Cllr Watters advised that PKC planning officers had confirmed that Persimmon had a legal obligation to install traffic lights, as per the conditions set out in the approved planning permission. Cllr Cuthbert advised that PKC officers have been invited to contact Persimmon with regard to submitting the funding into a fund for other improvements in the area.

12. Reports from CC Councillors

Cllr Freeman advised that the Kinross-shire Committee were undertaking an online survey with regard to improvements required in the town.

Cllr West reminded Councillors of the need to complete the proforma which was currently in circulation.

13. Licencing Applications

No applications had been received.

14. Correspondence

- (a) **Email from Jane Freer** re overgrown hedges and PKC pavement parking ban. Following information from Cllr Cuthbert who advised that PKC would leave a card asking home owners to cut back hedges, and if not undertaken in a specific time period, PKC would do this and then charge the owners, Cllr West confirmed he would respond to Ms Freer.

ACTION: Cllr D West

- (b) **VE Day Celebration Assets** – this email has been forwarded to Cllrs Freeman and McKay to highlight the celebrations being arranged.

ACTION: CClr W Freeman/CClr L Mckay

- (c) **KCC Account Number** – CClr West advised that an email had been received from Daryl Scott advising that the 1st Kinross Scouts had recently taken over the running of Milbridge Hall and as such, required KCC bank account details in order to set them up in the new invoice producing system. CClr Freeman is to contact Milbridge Hall with the information.

ACTION: CClr W Freeman

- (d) **My Place Awards** – two categories for these awards - [Community-led Projects](#): to recognise community-led built environment projects which have transformed their locality (includes new buildings; historic buildings or monuments that have been reused or refurbished; designed public realm schemes, such as street works and parks; and designed landscapes such as gardens or public green spaces) and [Community Champions](#) to recognise individuals who have made a significant contribution to their communities through achieving positive change in the local area, whether through placemaking, built environment projects, improving public spaces or increasing access to spaces and places by communities. Nominations are to be made via the [My Place Scotland website](#) by **30 April 2025**.

- (e) **Resignation** – CClr West advised that CClr Peter Chan had resigned from KCC.

- (f) **Rosemount Nursery** – CClr West advised that the nursery owners had been in contact to ask for KCC support with regard to the nursery needing to find alternative accommodation since the owners of their current building were looking to sell. It appears that there is nowhere suitable in the town for the nursery to relocate to and it was agreed that KCC would send a letter of support to PKC.

ACTION: CClr D West

- (g) **Volunteer Awards** - Kinross-shire Partnership are holding a Volunteer Community Award and as such nominations were now being sought. CClr Mckay suggested nominating the man who litter picks in the town but was advised by Cllr Watters that the man was too shy to be nominated, but Cllr Watters had advised the man concerned that residents appreciated the work that he did.

More information can be found here - [Volunteer Awards - Kinross Community](#) If anyone does have any nominations, please submit by **19th May 2025**.

- (h) **Community Minibus Transfer Scheme** – PKC will soon be requesting applications from local community groups who may be interested in owning and operating an ex-PKC minibus. More information can be found here - [Community Minibus Transfer - Perth & Kinross Council](#)
- (i) **Civic Trust AGM** – in his role as KCC Chair, CClr West has been invited to join the Trust, which he has accepted, and he confirmed he would attend meetings when available. He also advised that the Civic Trust AGM is arranged for 8 May at 7.30pm in ICT Room1, LLCC.

15. AOCB

- (a) CClr Collins advised that an email relating to the **Scottish Volunteer Organisation** would be circulated to members.

ACTION: CC C Collins

- (b) **Crossing at Davies Park** – CClr Mckay asked for an update on the issue of crossing at Davies Park. Cllr Watters advised that he had discussed the issue at a recent road safety meeting advising that this corner was a priority for KCC.

(c) **Community Noticeboards** – CClr Vaughan enquired as to the number of noticeboards in town, and whether these were used. CClr Freeman advised that there was one in the bus stop near CHAS/Baillies, and it has been used in the past.

(d) **KCC Website** – CClr Freeman advised that a number of updates were required on the website, and there also needs to be a solution to the issue of a personal email address being used for the website and CClr C Collins agreed to look into this.

ACTION: CClr C Collins

(e) Next agenda - CClr Mckay asked for a discussion relating to the groups that Councillors sit on at the next meeting, and it was agreed to add this to the agenda. CClr West also asked for an item to be on the next agenda relating to portfolios.

ACTION: Minute Secretary/Secretary

16. Date of Next Meeting

The next meeting will be held on Tuesday 27th May 2025 at 7.30 pm. All are invited to attend.

Meeting closed at 2117 hrs approximately
All minutes are draft until considered at the next meeting.