

DRAFT Minutes of a meeting of Kinross Community Council
On Tuesday 25th March 2025 at 1930 hrs
In the Masonic Hall, the Muirs, Kinross

Present: CCllr Bill Freeman, CCllr David MacKenzie, CCllr Margaret West, CCllr David West, CCllr Elliot Gilmour, CCllr Steve Sharp, CCllr Lynne Mckay, CCllr Chris Willsher, CCllr Andrew Vaughan, CCllr Chris Collins.

Ward Councillors: Cllr Richard Watters and Cllr Dave Cuthbert.

Members of the Public: Unknown

Minutes: Meeting was recorded and then transcribed by Mrs C Aird

1. Welcome and introductions

Ahead of the election of a chair, Cllr Dave Cuthbert chaired the meeting. Introductions were made by all members of the KCC, and a special welcome was given to all new, and returning, Community Councillors.

2. Election of KCC Chair

Cllr Cuthbert enquired as to whether there were any nominations for the position of Chair of KCC.

CCllr Lynne Mckay nominated CCllr David MacKenzie which was seconded by CCllr Bill Freeman. CCllr MacKenzie thanked CCllrs Mckay and Freeman for the nomination but chose to decline as he felt it was not the right time to become chair.

CCllr Chris Collins nominated CCllr David West, seconded by CCllr Elliot Gilmour.

There were no more nominations for the position of Chair. Cllr Cuthbert therefore confirmed CCllr David West as the Chair of KCC and handed over the chairing of the meeting to him.

CCllr West thanked CCllrs Collins and Elliot for their nomination. By-elections are due to be held in November 2025 and he felt this would be more than enough time for CCllr MacKenzie to be able to consider being nominated for the position of KCC Chair.

3. Apologies for absence

Apologies for absence had been received from CCllr Peter Chan, Cllr Neil Freshwater, Cllr Willie Robertson, Police Scotland, and Mrs C Aird.

4. Declarations of interest

No declarations were made.

5. Police Scotland Report

The Police were unable to attend the meeting as they were not on shift but had submitted a report covering the period January to March 2025.

In response to a question by CCllr D West, CCllr Freeman confirmed that this information is circulated to CC members, but for the benefit of members of the community who attended the meetings, the information is read out.

Since 28th January 2025, there have been approximately 125 calls to Police from the Kinross area with 36 crimes being recorded on Police systems. Crimes to note are detailed below:

DATE	OFFENCE	RESULT
09/02/2025	Attempted Murder (High Street, Kinross)	1 x arrested, charged, and reported to the Procurator Fiscal
15/02/2025	Sexual Assault (premises on Muirs, Kinross)	1 x reported to the Procurator Fiscal
18/02/2025	Attempted open lockfast place with intent to steal (A977, Kinross) MO – attempt to gain access to locked cage containing gas canisters in an attempt to steal same	Subject to live investigation
03/03/2025	Theft (Muirs, Kinross) MO – steal unattended Stihl saw	Subject to live investigation but following positive lines of enquiry
14/03/2025	Threatening or abusive behaviour (Burns-Begg Street, Kinross) MO – Threatening a person with violence	1 x reported to the Procurator Fiscal

In respect of traffic incidents, community officers are aware of regular areas where there are complaints about speeding in and around Kinross. These have all been added to the speeding matrix and officers will continue to make efforts to conduct speed checks across the area during patrols.

On 03/02/2025 road policing officers were on mobile patrol on Junction Road, Kinross when they stopped a vehicle which was found to have no insurance, no MOT as well as a number of other road traffic infringements. The driver was reported to the Procurator Fiscal.

On 22/02/2025 road policing officers were on mobile patrol in Simpson Wynd, Kinross when they stopped a vehicle which had four passengers in the rear seats. The driver was issued a conditional offer (ticket) for this.

The following offences were also highlighted:

24/02/2025 - road policing officers were on mobile patrol on High Street, Kinross when they stopped a vehicle, and found that the driver was not wearing a seatbelt. The driver was issued a conditional offer (ticket).

16/03/2025 - road policing officers were on mobile patrol on Station Road, Kinross when they stopped a vehicle that had no insurance. The driver was issued a conditional offer (ticket).

17/03/2025 - road policing officers were on mobile patrol on High Street, Kinross when they observed an HGV parked on the footway outside Baynes. The driver was issued a conditional offer (ticket).

CCLr West suggested for future meetings that printed copies of the reports were provided at the meeting to save the information being read out.

ACTION: CCLr W Freeman

CCLr D MacKenzie commented that there was a lot of reference in the report to road policing and asked if the Police could be asked when they last stopped someone for speeding on The

Muirs. He lives just off the High Street/The Muirs and every day he has witnessed people speeding in the area, as well as Station Road. As a driver for the Glenfarg bus, some of the speeding that he had seen in Milnathort and Kinross is outrageous. CClr MacKenzie commented that he was under the impression that the whole area was going to become a 20 MPH area and while members felt a speed sign could be erected, it was felt that drivers would ignore it, like the yellow lines at the school. It was suggested that some people would argue that the traffic outside the school was going so slowly that it may be safer for children and therefore Councillors were asked why there had been a request for yellow lines to be painted outside the school.

CClr Sharp commented that he had a shop in the High Street which had an electronic speed sign outside and he had seen people speed up to see what speed they are doing and then slow down again.

CClr McKay advised that there was a Community Speedwatch group which had started recently in Kinross-shire and the group were looking for volunteers to use the speed gun to deter speeding.

In response to a question about installing speed bumps in the road, Cllr Cuthbert commented that the problem with this is that larger vehicles, e.g., buses and lorries, create a loud noise as they go over the bumps which in turn creates a further nuisance. CClr Margaret West suggested that an informed response from the Police would be useful as she had not seen uniformed officers on the High Street for a long time.

CClr Freeman asked what had happened with the project which Cllr Willie Robertson was involved in regarding speed cameras and members were advised by Cllr Cuthbert that this was in place as Milnathort CC are administering it. If people are interested in the speed watch campaign (training and equipment is provided), they should contact KCC for more information. He also advised that if volunteers caught someone speeding, it was reported to the Police, and they sent a letter to the person concerned. If a person is caught more than 2 or 3 times, the Police will visit to discuss the issue. Unfortunately, the Police cannot issue a ticket, but they can make the "offender" aware that they have been caught speeding in a particular area on more than one occasion and give them a warning.

CClr D West advised that one of the recommendations he was going to raise with members, particularly new Community Councillors, was the opportunity to attend neighbouring CC meetings to see how they operate. He felt Milnathort CC was a good place to start, if anyone was particularly interested, and report back to a future meeting. Milnathort CC meet on the second Thursday of each month (7.30 pm) in Milnathort Town Hall.

CClr D West went on to explain that he used to oversee delivery of the anti-social behaviour strategy in Clackmannanshire many years ago and worked closely with the Police during that time. He commented that the way to get the Police to do something was to submit lots of reports because their matrix tended to work via the number of issues being reported. While it is not a recommendation, he asked members to report issues and eventually something will be done.

6. Minutes of meeting held on 22nd October 2024

Cllr Cuthbert advised that there was no legal dispute about the double yellow lines at the primary school and asked for the minutes to be amended to reflect this. He advised that there had been a delay with the road safety team being able to visit the area due to other duties.

The minutes of the October 2024 meeting were otherwise accepted as an accurate record of the meeting. These were proposed by Councillor McKay and seconded by Councillor Freeman.

ACTION: Minute Secretary

7. Matters arising from meeting held on 22nd October 2024

Discussed under item 5.

8. Kinross Town Centre

Councillor McKay felt that the town centre was still a mess and dangerous for people walking, for pedestrians, parking etc. Unfortunately, it has been like that for years and has been on the CC agenda for a long time and should be pushed forward because there have been a lot of complaints, and she felt it was not safe to be. Councillor D West felt that this was something the Community Action Plan could take forward. Councillor McKay explained that while the CC submitted the application for the CAP, they were not solely involved in the work in any way. Funding for the CAP will come to the CC but will be paid straight back out to the consultant.

In response to a question from Councillor Vaughan, Councillor Freeman confirmed that this was the first time that a CAP had been undertaken in the town. Local areas were doing different things, some were doing CAPs, others were doing local action plans, but all would feed into the PKC Local Development Plan which is expected to be in place in 2027.

Councillor M West requested more information on the CAP and was advised to speak to Robert Wills at PKC (Forward Planning).

ACTION: Councillor M West

In response to a question from Councillor Vaughan, Councillor R Watters confirmed that there was a Kinross-shire Committee which had representation from each CC, with membership consisting of the four elected Councillors along with a representative from each CC.

Councillor Chris Willsher commented that in the last few meetings he had attended, there had been several complaints about the town centre although he had been unable to find anyone who could explain what was wrong and what they would like to do to correct the situation. He felt that a way of identifying what was wrong was required and to put forward constructive suggestions as to what we might like to see.

Parking was a constant issue, and it was suggested that the elected councillors be given a list of the improvements required, with reasons for them, otherwise progress won't be made. Those present were advised that the purpose of the CAP is to survey the whole of Kinross to establish what residents would like but Councillor Willsher felt we should not wait until the CAP is implemented in 2027 to see improvements. Councillor Cuthbert suggested that the action plan be completed, and feedback given to himself and his colleagues, and they would try to start to get things done and feed into the local development plan, giving an example of the need for a low-cost supermarket to come to the area. Whilst this may be in the CAP/LDP, the elected councillors could start to get such things as pavement redesign/improvement moving ahead.

Councillor D West commented that everyone in Kinross would be consulted and given an opportunity to complete the survey, so that it is the vehicle to ask what is 'wrong' with the town centre. The consultant will then analyse the survey results and submit these to PKC. Councillor Freeman confirmed that there were no leading questions in the survey with Councillor M West asking if there was a set of criteria as to what could/could not be asked. Councillor McKay confirmed that the CC were not allowed to direct the consultant on the questions to ask, although questions such as 'what is good/bad about Kinross' are allowed. Members were advised that the survey will

consist of six questions, and Cllr Freeman confirmed that similar questions were being asked in the different CC localities.

In response to Cllr M West's question, Cllrs McKay and Freeman confirmed that the survey was being put together and was ready for printing. In response to a question from Cllr D West, it was confirmed that the survey would be issued as soon as possible, but certainly by May. There was a lot of individual discussions taking place at this point so the recording was unclear. Cllr M West commented that there was obviously a document in place and asked where this could be seen. Cllr Freeman confirmed that the survey design was being finalised and would be going to print soon. He also confirmed that the survey would include a QR code, as well as a printed version and volunteers would be speaking to residents on a one-to-one basis at their home addresses. It was noted that the survey would also be available on websites and social media platforms.

Cllr McKay confirmed that the consultation company being used was one of PKC's preferred suppliers and therefore not been sourced by KCC. Given this information, Cllr D West sought clarification if the plan was being done by KCC or a separate group, with Cllrs Freeman and McKay confirming that it was a separate group with the aim of bringing together the whole community, as well as representatives from other organisations, to gather comments on what residents would like to see in Kinross. In response to this, Cllr D West commented that he was confused with regard to the email from KCC which talking about joining a group and volunteering to which Cllr McKay confirmed that the steering group was local organisations coming together. She also advised that people would be needed to distribute the questionnaire to ensure that everyone in the town can be asked the question. Cllr M West advised that she would still like to see the background papers. Cllr MacKenzie commented that this sounded like a standard survey and suggested that it should not be hard to source the information, Cllr Freeman confirmed that other CCs were participating in surveys for their respective areas. There continued to be a lot of conversations running concurrently so it was unclear as to what was the main discussion at the meeting.

Cllr A Vaughan sought clarification of what the steering group was for and while Cllr McKay explained this, although it was unclear as to what was said due to the number of conversations taking place. Cllr D West commented that there was a lot of useful information being shared but felt that the steering group needed expanding. He commented that the Civic Trust had been in contact suggesting they be included and Cllr McKay requested to see this email as she had not received any information previously.

Cllr C Collins also wished to see the email chain and Cllr M West reiterated her request to review the questionnaire before it was distributed via resident's letterboxes. Cllr Freeman again advised that the survey would not be put through letterboxes but that volunteers would hand the survey over personally. Cllr M West again said she wished to see the survey before that happened. Cllr McKay commented that there was no hidden agenda and the process was well on the way to completion, in terms of the survey being printed and volunteers being requested to help with distributing the survey. Cllr D West commented that if they did not know what was happening, then they needed to ask questions. As such, he would endeavour to get an update on what has happened to date and circulate this information to members by the date of the next meeting.

Cllr D Cuthbert enquired as to whether the survey would cover the High Street and was advised that if residents have an issue with the High Street, then it would come up in the analysis. There was a brief discussion around the steering group and stakeholder interviews.

ACTION: CClr D West

CClr MacKenzie asked if it was possible to get a flowchart or diagram showing what plans are ongoing and which ones are delegated to KCC or local areas, the CC or area groups because at the moment, it was unclear. Cllr Watters advised that there was a consultation which the officers had undertaken a lot of engagement with communities and, unfortunately, the new Community Councillors who have come in halfway through the process are trying to catch up. He suggested speaking to Robert Wills at PKC advising that there were a number of newly elected Community Councillors and invite him to a future meeting to explain what was happening. An alternative contact would be someone from STAR. CClr D West confirmed that CClr M West would contact Mr Wills.

ACTION: CClr M West

CClr M West asked if there were any “quick fixes” or “early winners” with regards the town centre or was there something which could be given to the elected members to take back to PKC either to get more information on or action on. Parking had been mentioned several times and she felt that the one hour time limit is particularly difficult for businesses. CClr Freeman reminded those present that the parking next to the Indian takeaway had had its parking limit reduced and then increased. CClr D West suggested changing the “Kinross Town Centre” agenda item to be “Community Action Plan”.

ACTION: CClr D West

There was a round table discussion and CClr McKay confirmed that she should check the CAP again to ensure that the Civic Trust and the Climate Café were on the list.

ACTION: CClr L McKay

CClr McKay also confirmed that she had shared the previous CAP information with all CC members prior to leaving the meeting.

CClr D West wished to place on record his thanks to two members of the community who had withdrawn their applications to be members of KCC.

9. Planning Matters

(a) Planning Applications received/determined

CClr Willsher advised that he had reviewed planning applications which had been submitted or determined for the past 3 months and there were none which were contentious or required objections to be submitted.

(b) Other planning matters

20/00498/FLL – Change of use from agricultural steading and barn to form offices and workshop, erection of offices, bike and bin store, demolition of agricultural shed, installation of ground source heat pump and formation of parking area, landscaping, and associated works at land 90 metres west of Orwell Bungalow, Kinross

CClr Willsher felt that this planning application was not relevant to KCC as it was not within the boundary. The application was not discussed.

The only planning application CClr Willsher did wish to discuss was **25/00363/FLL** from Kinross Rugby Club who had applied, in principle, to fit solar panels on the rugby club roof. This application was refused because the panels would be on a non-domestic building within 3 km of an aerodrome and then a full application was submitted. He stated that the Rugby Club had subsequently submitted a full application for the solar panels.

For new members, Cllr Cuthbert confirmed that KCC were a statutory consultee and as such if we were to object, the application would automatically be submitted to the Planning Committee for consideration. He also advised that KCC could submit a letter of support should they wish to do so. Cllr Watters advised that if applications received 6 objections, then the Planning Committee would decide whether to approve or refuse.

In request to a question about the size of the solar panels, Cllr Willsher advised that the planning application did not go into that detail but the solar panels would be on the roof and would be unseen from the road. Cllr Willsher felt it would be unfair if the Rugby Club were refused planning permission for the panels because they were judged to be within 3 km of an aerodrome (Balado) while applications for solar panels on houses opposite the aerodrome were being approved. Cllr Willsher confirmed that the application itself was extremely vague with regard to details and only showed the proposed layout of the panels on the roof.

Cllr West himself was supportive of the application and having gone around the members, there were no objections to the application. Cllr D West confirmed he would write a letter of support on behalf of KCC and submit this to PKC.

ACTION: Cllr D West

Old Cleish Road

Cllr Cuthbert advised those present that a Section 71 had been applied for the site at the bottom of Old Cleish Road which had been appealed by the developer. Views are now being sought from both PKC and the Developer, and a meeting is being sought.

Cllr Vaughan asked to speak to the meeting about this as he had an interest in this item. He advised that this issue had come to his attention more than one year ago when someone started to create a space for a storage yard, on what was derelict land, which was previously owned by the car auction company.

The residents were alarmed to see this work being undertaken and objected to it, and they are now at a stage that the PKC planning department has drafted a Section 71 discontinuation order. The application is now sitting with Scottish Government where a reporter will consider all the information and decide on what happens next. There are a number of conditions in that order which govern what can happen on the land and not surprisingly, the owner has objected. Cllr Vaughan was surprised to see that the completion date for the report is not until November and he felt this was a ridiculous amount of time. Cllr D West confirmed that this was actually a normal amount of time for the reporter, who works for Scottish Government, to consider the information and then make recommendations to Scottish Government. Whatever the report recommends will be accepted by Scottish Government.

Cllr Cuthbert advised that the Section 71 puts a number of conditions on that particular piece of land, e.g., opening times, but does allow the owner to continue to use the land meantime.

Cllr Vaughan commented that he and his fellow residents had been unaware that this work was included in LDP 2 until the work had started, and had they known, they would have objected at the start. It was also noted that the work on the land had blocked a path which is potentially part of the core path network.

Rachel House Redesign

Cllr Freeman advised that Rachel House is undergoing some renovations and alterations and there will be two consultation events where architects will be present to discuss the work

being undertaken. These are arranged for 22nd April (6 pm – 8 pm) at LLCC and CHAS, Gatehouse Avenue Road, on 24th April (3 pm – 6 pm). Cllr McKay confirmed that the first consultation date is when the KCC next meet and representatives are hoping to come along to the meeting to discuss this further.

10. Reports from PKC Councillors

Cllr Watters raised the following items:

- **Persimmon Development at Weavers Gait** – junction on the Muirs at the High School. Planning application for Phase II was refused by PKC and sent to the reporter for consideration. The reporter decided that Persimmon had to provide traffic lights at that junction. A meeting was held with PKC officers where it was argued that a roundabout would be more suitable, but officers did not accept this.

Now come full circle where Persimmon are now hitting the point in the development that once they've completed a certain number of homes and these are occupied, they must provide the traffic lights and there are a few residents who have houses and driveways, and they are obviously not happy about it.

Cllr Robertson wrote a letter to Persimmon asking if they would look at the roundabout, but it was their view that they only have to put traffic light crossings in but Cllr Watters explained that they are now at the stage where, as elected members, they need to decide what to do. There are two options (1) to try and hold out for a roundabout, but we have no knowledge as to what the costs involved are or (2) we let Persimmon do what they said they would do.

Cllr Watters is concerned that Persimmon could potentially walk away from their responsibilities so it would be good to get a view from the KCC on what they think should happen. It obviously sits with the elected councillors to speak to officers at PKC, but it would be helpful to get views. Cllr Cuthbert reminded those present that around 15 years ago, this topic was discussed and KCC decided they would prefer a roundabout but with representation from residents, the issue is that we have traffic lights with houses in between and residents trying to reverse onto a traffic light controlled area where and you don't know which traffic light is where in the sequence, whereas with a roundabout you can see from all directions, although that was before the re-alignment of the junction. Cllr Watters mentioned that several years ago, Cllr West reviewed the software and was involved in modelling, and it was the one junction in Kinross which was predicted to get busier and busier - it has proven to be an exceptionally busy junction when schools are starting/finishing. Cllr Watters has asked officers if there are other junctions in Kinross where there are houses backing onto traffic lights – there is Queen's Bridge where it backs onto the Isle of Skye Hotel where there is a driveway from a private residence and there are 4 or 5 others that seem to work but obviously the residents are unhappy about the changes.

Cllr M West asked if it were possible to get an accurate indication of the costs of traffic lights being installed versus a roundabout, to make a comparison but was advised that to do so, PKC officers would need to design this and then cost. Cllr Watters also advised that Persimmon would not pay for a roundabout to be installed as they had already agreed to include traffic lights. The cost for doing this for Persimmon would be nothing but a roundabout would incur costs to PKC.

Cllr Watters advised that Cllr Robertson had received a response to his letter, and he suggested it would be helpful for the elected councillors to have the KCC views before meeting with officers. There was a long discussion on this topic, with CCllr McKay stating that if Persimmon had agreed to pay for traffic lights, then they should arrange for them to be included but many community councillors were unsure one way or the other. Cllr Watters also advised that PKC officers have confirmed that if traffic lights were installed and it was decided, after a certain amount of time that they were not required, they could be removed.

- **Budget meeting**

Cllr Watters advised that PKC had held their budget meeting around 5 weeks ago and funding had been awarded to Green Living Fund (£200,000), Grow Wild (£200,000), ash tree die back (up to £2 million), bloom groups, biodiversity groups and cemetery group (£42,000 - their standard payment along with funding of £40,000 over the next 2 years), funding for free buses Saturday (14 days), nature restoration fund (£240,000), Tracks (£30,000 next year and the following year), purchase of 6 (larger) houses to reduce overcrowding in social housing.

- **Bus stop at the bike park**

Cllr Watters advised that he had met officers who had confirmed that bike storage would be provided, although plans were still being made regarding security.

- **Active Travel Master Plan**

PKC have submitted applications to Transport Scotland to secure funding which would allow them to look at active travel ways for cyclists, which would be separate from roads.

- **Economic Development Plan**

Cllr Watters advised that he is trying to get PKC officers to prioritise the dividing of the one unit at Kinross West into six smaller units.

CCllr Chris Collins advised that in his role as deputy editor of the Newsletter, he had been sent a copy of a brochure from the developers of the BCA site which appeared to say that the land could be used for residential purposes as well as commercial purposes, and he felt that if the land was sold for residential purposes then it would be lost to Kinross forever.

Cllr Watters advised that it was difficult for himself and Cllr Cuthbert to comment on this since they both sit on the planning committee and should an application need to be considered by the Committee, they would need to withdraw from the discussion. Cllr Cuthbert advised that the land was 'white land' so could be used for any purpose, but it was noted that any plan would hinge on the flood defence plan being approved and in place.

CCllr D West felt it seemed sensible to wait for the LDP 3 discussion to be completed when it can be zoned, and the flood water issue can be integrated into that discussion. He felt that a housing application at this stage would seem premature. Cllr Watters confirmed that a local inquiry was ongoing but that it would be resolved by going to a full public inquiry.

CCllr Willsher commented that the developers would appear to be keeping their options open, and this seemed entirely sensible from their point of view.

Cllr Cuthbert updated the meeting on the following:

- **Road safety**

A meeting was held on 9th April where there was discussion around double yellow lines at the primary school. Cllr McKay commented that residents had previously been advised that the lines could not be painted due to the weather, but lines have been painted in other areas – the primary school needs to be a priority. Cllr Cuthbert confirmed that it was not that the lines would not be painted but it was more a case of where, and he had suggested the traffic lights to the school, although zigzags would be preferred. Cllr McKay went on to say that parking is so bad in that area that emergency vehicles would not get passed. In response to a question, Cllr McKay advised that there were currently no double yellow lines so a traffic warden would be unable to ticket cars and if cars were parked over junctions, then that is a police issue.

11. Reports from CC representatives

Cllr Freeman advised that the Green Team had been in touch regarding identifying an area of land in Kinross for a wild orchard, and they would be more than happy to come along to a meeting to discuss the matter further.

It was agreed that the team be invited to a future meeting.

ACTION: Cllr W Freeman

A member of the public raised the issue of the path up Gallowhill Road and asked if this would be made permanent. Cllr Watters advised that until the houses are completed, this will remain a dirt path. An argument will need to be made to get PKC to tarmac this and include a ramp. He commented that PKC do receive funding from Transport Scotland for general path work so it may be that some of this funding can be used to complete this work.

12. Licensing Applications

No applications have been received.

13. Correspondence

- **Nominations for Royal Garden Party – 1st July 2025**
Several nominations (Isabel Murphy for emergency foster care work and caring work), Yvette Noble (for work with Broke not Broken and Mothers and Toddlers), Lyndsay Stobie (CHAS) and an elderly gentleman who is always picking up litter in the town were suggested but it was noted that nominations had to be submitted by 5th March. It was agreed that this would be checked and if possible, names would be submitted. If nominations could not be submitted, it was agreed to hold the names over for the next Garden Party.

Those nominating people were asked to clarify that the nominees were happy for their names to be put forward.

Cllr D West advised that several emails had been circulated just before the meeting including details of a meeting on 4th April (Climate Connect in Perth), a survey re BSL and road closures for Kinross Farmers Market. If an email is circulated and the topic is of interest, please let Cllr West know.

ACTION: All

Cllr MacKenzie advised that a new Intensive Support Provision was going to be housed in Kinross High School, and he would be attending a forthcoming meeting as an individual as he had an interest in the subject. However, he was also happy to represent KCC. Cllr D West accepted Cllr MacKenzie's offer and asked him to give an update to the next meeting. Cllr MacKenzie advised that the meeting was after the next KCC meeting but he would provide an update.

ACTION: Cllr D MacKenzie

Cllr Freeman advised that a consultation had been published on 25th March ([Proposal and Consultation for an Intensive Support Provision at Kinross High School - Perth & Kinross Council](#)) with regard to this.

14. AOCB

- **Vacant Positions on KCC**

Cllr Cuthbert enquired as to vacant positions on KCC as he was unaware of whether a number of required roles, e.g., Treasurer, Secretary were filled.

Cllr D West advised he was going to pick this item up later in the meeting as he believed there are several things to work through before the next meeting, presuming there is no Secretary, no Treasurer etc. Cllr McKay felt that the minute secretary should remain in the post and this was agreed.

In terms of the Secretary role, Cllr D West meant someone who was able to sign letters on behalf of KCC. Cllr Cuthbert agreed that a treasurer was required as he believed that the return to PKC would need to be submitted soon. Cllr Freeman confirmed that the return had already been submitted. He also commented that PKC had changed the financial year to end in August and returns required to be submitted by October to ensure that funding for the forthcoming year would be received in time.

- **KCC Accounts**

Cllr M West commented that the minutes of the AGM in October 2024 showed that no accounts had been presented and asked if these could be brought to the next meeting. Cllr Freeman confirmed that the accounts had been verified and signed off, and he would circulate these by email to members.

ACTION: Cllr W Freeman

- **Katrine Place/Wilson Court**

Cllr Gilmour questioned whether it was possible for PKC to provide a crossing at the top of Katrine Place/Wilson Court as attempting to cross the road at that point was extremely dangerous. Cllr Watters advised that he had attended a site meeting recently and he agreed that this should be a priority. He also advised that he had raised the issue of hedge cutting at a meeting earlier this month and if KCC were happy, he would push ahead with plans to make this a priority.

ACTION: Cllr R Watters

- **Road Safety**

Cllr McKay commented on the recent accident between a cyclist and a car on the High Street and wished to place her thanks on record for the Kinross residents who stopped to help at that time. The cyclist was now home but had sustained a broken ankle, along with several bumps and bruises.

- **Thanks of Support**

Due to other commitments, CCLr McKay had previously decided to step away from the KCC at the end of last year, but had been asked to return to KCC as a non-office bearer. CCLr McKay wished to take the opportunity to thank everyone for their support and assistance during her time as previous Chair of KCC – it was much appreciated.

15. Date of next meeting

CCLr D West confirmed the next meeting would be held on Tuesday 22nd April 2025 at 7.30 pm.

CCLr M West submitted her apologies in advance.

Meeting closed at 2120 hrs approximately
All minutes are draft until considered at the next meeting.